

# Employment Application

It is the policy of Northwest UAV (NWUAV) to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status. Complete this form (attach additional information if necessary), and upload with your resume to [nwuavjobs@nwuav.com](mailto:nwuavjobs@nwuav.com).

## PERSONAL INFORMATION

NAME (Last)		(First)	(Middle)
Street Address			
City		State	Zip
Mailing Address <i>(if different from above)</i>			
City		State	Zip
Daytime Phone	Evening Phone	Mobile Phone	
Email			

## GENERAL INFORMATION

Are you legally entitled to work in the U.S.?	Yes	No
If NOT a U.S. Citizen, please complete the following:		
Visa Type	Visa Number	Expiration Date

## POSITION

Position or type of employment desired?		
Date Available	Will Accept:	Desired Pay Range Hourly/Salary
Shift Desired:	Current Employer	

*How did you learn about our company?*

**EDUCATION and TRAINING**

<b>HIGH SCHOOL</b>	Name/Location		
High School Graduate or General Education (GED) test passed?	Yes	No	If NO, list the highest grade completed

**COLLEGE OR UNIVERSITY**

Name/Location			
Major/Subjects of Study			
Degree?	Graduate?	Yes	No
Name/Location			
Major/Subjects of Study			
Degree?	Graduate?	Yes	No
Name/Location			
Major/Subjects of Study			
Degree?	Graduate?	Yes	No

**SPECIALIZED TRAINING/TRADE SCHOOL**

Name/Location			
Subject of Study			
License/Certification/Registration?	Graduate?	Yes	No

**OTHER EDUCATION**

Name/Location			
Subject of Study			
License/Certification/Registration?	Graduate?	Yes	No

**SPECIAL SKILLS**

List areas of highest proficiency, special skills or other items that may contribute to your ability in performing the above mentioned position:

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Computer Skills

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Languages read, written or spoken fluently other than English?

**VETERAN INFORMATION**

Have you ever served in the U.S. Military?                      Yes                      No

If YES, please provide the following information:

Branch of Service	Date of Entry	Date of Discharge
Rank (at time of separation)	Special Honors	

**WORK EXPERIENCE – Please list MOST RECENT FIRST, Attach additional pages if necessary.**

<b>EMPLOYER</b>	Company Name	Phone	Supervisor
Company Address		Job Title	
Last Salary	Hourly                      Salary	Employed From (month/year)	To                      May We Contact?                      Yes                      No
Specific duties, job notes and reason for leaving:			

<b>EMPLOYER</b>	Company Name	Phone	Supervisor
Company Address		Job Title	
Last Salary	Hourly                      Salary	Employed From (month/year)	To                      May We Contact?                      Yes                      No
Specific duties, job notes and reason for leaving:			

<b>EMPLOYER</b>	Company Name	Phone	Supervisor
Company Address		Job Title	
Last Salary	Hourly                      Salary	Employed From (month/year)	To                      May We Contact?                      Yes                      No
Specific duties, job notes and reason for leaving:			

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

Furthermore, I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment at any time, and for any reason not prohibited by state or federal law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Privacy Policy:** The information you provide will not be shared it is only for the use in our selection of potential employees. **NWUAV participates in E-verify** which requires employers to provide the Social Security Administration and if necessary, the Department of Homeland Security with information from each new employee's Form I-9 to confirm work authorization. **NOTE:** Due to Federal ITAR requirements NWUAV is only able to hire persons who are US Citizens, lawful permanent residents, or green card holders

## Voluntary Affirmative Action Form

Northwest UAV (NWUAV) is an affirmative action government contractor. In compliance with government regulations we are required to record the number of applicants by gender, veteran status, and ethnic category. We ask that you indicate your race or national origin and gender. **DO NOT WRITE YOUR NAME.** This information will be filed under the position you applied for and used only in accordance with federal and state regulations.

**YOU ARE NOT REQUIRED TO PROVIDE THIS INFORMATION. If you choose NOT to provide this information, please indicate this for each of the boxes in Section 3: A-D.** Your application for employment will be considered in the same manner whether or not you fill out this form. If you choose to participate by completing this form, **we thank you for your cooperation.**

### SECTION 1: GENERAL INFORMATION – Please Complete

Date	
Position(s) Applied For	

### SECTION 2: REFERRAL SOURCE – Please Choose One

Craigslist	Indeed	NWUAV Website	Recruited by NWUAV
Facebook	Linkedin	Referred by Current Employee	
Employment Agency (name of agency)			
Other (please explain)			

### SECTION 3: APPLICANT AFFIRMATIVE ACTION DATA – Voluntary, Please Complete

A. Gender	B. Race/National Origin - Choose the category that best identifies your race/ethnicity	
Male	<b>Important:</b> If you check the "Two or more races" box, please also check <b>ALL</b> boxes that identify your race/ethnicity. Definitions of category on reverse side.	
Female	Hispanic or Latino	Asian
Do not wish to identify	White (NOT Hispanic or Latino)	American Indian or Native Alaskan
	Black or African American	Two or more races (NOT Hispanic or Latino)
	Native Hawaiian or Other Pacific Islander	Do not wish to identify
C. Veteran Status – Check all that apply		D. Disability Status – Choose One
Vietnam Era Veteran	Disabled Veteran	Disabled
Other Protected Veteran	Non-Veteran	Non-Disabled
Recently Separated Veteran	Do not wish to identify	Do not wish to identify

It is NWUAV's policy to make reasonable accommodations to all job applicants who request it, so they may fully participate in our job application and employment process. If you require an accommodation to participate in the application/employment process or have any questions about the government requirements or this request, please contact NWUAV Human Resources Department at 503-434-6845.

# EEOC RACE/ETHNIC IDENTIFICATION CATEGORIES

## **Hispanic or Latino**

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

## **White (Not Hispanic or Latino)**

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

## **Black or African American (Not Hispanic or Latino)**

A person having origins in any of the black racial groups of Africa.

## **Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)**

A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

## **Asian (Not Hispanic or Latino)**

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

## **American Indian or Alaska Native (Not Hispanic or Latino)**

A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

## **Two or More Races (Not Hispanic or Latino)**

All persons who identify with more than one of the above five races.

## **Individual with Disabilities**

Defined as a person who (1) has a physical or mental impairment which substantially limits one or more of his or her major life activity(s), (2) has a record of such impairment(s), or (3) is regarded as having such impairment(s). For purposes of this definition, an individual with disability(s) is substantially limited if he or she is likely to experience difficulty in securing, retaining, or advancing in employment because of the disability(s).

## **Veteran of the Vietnam-Era**

Means a person who: (i) served on active duty in the U.S. military, ground, naval or air service for a

period of more than 180 days, and who was discharged or released there from with other than a dishonorable discharge, if any part of such active duty was performed: (A) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (B) between August 5, 1964, and May 7, 1975, in all other cases; or (ii) was discharged or released from active duty in the U.S. military, ground, naval or air service for a service connected disability if any part of such active duty was performed (A) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (B) between August 5, 1964, and May 7, 1975, in any other location.

## **Special Disabled Veteran**

Means (i) a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans' Affairs for a disability (A) rated at 30 percent or more, or (B) rated at 10 or 20 percent in the case of a veteran who has been determined under Section 38 U.S.C. 3106 to have a serious employment handicap or (ii) a person who was discharged or released from active duty because of a service connected disability.

## **Other Protected Veteran**

Includes any veteran who served on active duty in the U.S. military, ground, naval or air service in a war, campaign or expedition in which a campaign badge has been authorized under laws administered by the Department of Defense.

## **Recently Separated Veteran**

Any veteran who served on active duty in the U.S. military, ground, naval or air service during the one year period beginning on the date of such veteran's discharge or release from active duty.

## **Armed Forces Service Medal Veteran**

Includes any veteran who, while serving on active duty in the Armed Forces, participated in a United States military operation for which a service medal was awarded pursuant to Executive Order 12985.